



26th Annual Tewksbury Harvest Festival Vendor Application

Sponsored by the Tewksbury First Aid & Rescue Squad

The **26th Annual Tewksbury Harvest Festival** will take place on **Saturday, September 21, 2024 (rain date Sunday, September 29, 2024)** from 12:00-5:00 pm at Christie Hoffman Farm Park, 108 Fairmount Rd W, Califon, NJ. This family-friendly festival includes food trucks, art and craft vendors, live music and entertainment, a classic car show, a silent auction, free kids activities, a pie contest, and more. The Festival, which annually attracts 2,500+ participants, is a primary fundraiser for the Tewksbury First Aid & Rescue Squad (Sponsor).

40 10x10 vendor booths with three open sides for convenient shopping are available to crafters selling **handmade, original arts and crafts OR original, local artisanal food products including honey/bee products and farm by-products**. The festival will be heavily advertised in newspapers, social media, websites, and public venues, as well as through extensive networking, signage, and flyers. We urge all approved vendors to develop and notify their own mailing lists of the event.

Details

\$75 per 10' x 10' space; \$65 for each additional 10' x 10' space. Each space is in a grassy field and will have 3 feet around it for optimized booth arrangement, comfort, and safety. Tables, chairs, and canopies are *not* included. Please bring your own as needed. All spaces are outdoors and without shade, so canopies are recommended. **Tent weights are required**. Corner spaces cannot be reserved or purchased. Layout is determined by Sponsor to encourage browsing.

Setup: Sept. 21, 2024, 8:00 am–11:00 am; all vendors must be set by 11:00 am. Automobile access to tent site is permitted for unloading only. Vendors must park in designated parking area as instructed by Sponsor after unloading their vehicles. Due to parking limits, **vendors will be limited to one vehicle per paid booth space, no exceptions**. A site map and details of the event will be sent to all participating vendors approximately seven days before the Festival.

Breakdown: Saturday, September 21, 5:00 pm; no early tear-down permitted. All vendors must leave their space clean and free of trash or other debris.

Restrooms and food are available on-site. No power or running water is available. Quiet generators only.

Vendor Requirements

- The Harvest Festival will **only** approve creators of **original or handcrafted art and crafts or original farm products** (*i.e., honey, cheeses, flowers, maple syrups, fruit and vegetables, etc.*). No craft vendors will be exempt from these rules at any time. Sponsor reserves the right to limit the number of vendors selling similar products to ensure a balanced, well-curated festival.

- **How do we define handcrafted?** We consider work to be handcrafted when you have put your own skill, creativity, and imagination into an item. It is acceptable that the materials used in part to make the item are purchased by you, but we expect that you have put work into the piece as well. Original literature qualifies as art.

- On the day of the event, organizers reserve the right to require immediate removal of items that are not original, handmade, hand assembled, or the product of your farm. No reselling of any commercially produced products will be permitted. No MLM vendors will be accepted or permitted.

- **Sponsor expressly prohibits the sale of any and all drug paraphernalia intended for the processing or consumption of narcotics, including marijuana. Sponsor further prohibits the sale or display of any items using profanity, drugs, or sexually explicit language or images.** Vendors who

violate these rules will not be considered for future years. Sponsor reserves the sole right to determine if an item is inappropriate for inclusion or sale at the festival.

Application Process

- Jury guidelines will be enforced to ensure that only original, quality items are offered at the Festival. New applicants must submit 3 photos of their work, plus one of them creating their work and a photo of their booth setup, along with the completed application, either by mail or email, to the address on this application (page 3).
 - Returning artists are granted pre-approval status and, therefore, they are not *required* to submit photos of their work, setup, or process. Returning artists are strongly encouraged to submit images of new work that can be used in our marketing before the event.
 - Applications will be judged on quality and craftsmanship of work, while also taking into account the uniqueness of a vendor's creations as well as their target audience. Sponsor will attempt to provide consumers with a variety of price points across the festival.
 - Applications will be processed as they are received. Due to the popularity of woodworking and jewelry, artists in these areas are encouraged to submit applications ASAP. Approved vendors will be notified of their status by e-mail. Correspondence will only come directly from harvestfest@tewksburyrescue.org.
 - **Please do not submit payment with your application. Payment will be collected from accepted artists only after you are notified of your status.** Checks or payment via Venmo are the only accepted methods of payment at this time.
 - Your accepted application is a contract between you and Sponsor that you will attend and exhibit at the Festival, and that Sponsor will provide you with the information and resources necessary for you to do so. This event is **rain or shine** unless dangerous weather forces Sponsor to cancel or reschedule the event. **No refunds** will be issued should you choose not to attend the festival on Sept. 21, 2024, or on the rain date (Sept. 29, 2024, if necessary) for any reason. Further, your failure to participate in the festival without notifying Sponsor in advance may result in the rejection of your application in future years.
 - No booth location requests are accepted. Vendor layout will be arranged by festival management to encourage browsing by customers.

Questions? Contact vendor coordinator Georgia Woodruff at harvestfest@tewksburyrescue.org.

APPLICATION FORM

The undersigned Exhibitor hereby applies for exhibition space at the 2024 Tewksbury Harvest Festival. The Tewksbury First Aid & Rescue Squad ("Sponsor") shall not be liable for property damage or personal injury to Exhibitor, its agents or employees, or customers which may occur in, on, or about any part of the subject premises, regardless of how such injury or damage may have occurred. Exhibitor waves any and all claims against Sponsor and assumes all liability for loss or damage to Exhibitor's property entrusted to the premises. Exhibitor shall hold Sponsor harmless from any and all such claims and indemnify Sponsor against all liability or expenses arising out of any claim of injury or damage to any person or property, together with all costs incurred in connection with the defense thereof, including reasonable attorney's fees. The above-mentioned parties will not be held responsible if the show is canceled for any reason. The use of porters, if available, to assist unloading and loading is at Exhibitor's own risk. Exhibitor is responsible for the collection and payment of NJ state sales tax, where applicable.

Mail completed applications to: Georgia Woodruff, 15 Parsonage Lot Rd, Lebanon, NJ 08833 **OR** e-mail completed documents and photos to harvestfest@tewksburyrescue.org. **Please do not send payment with your application.**

Name of applicant:	
Business Name:	
Website/Social Media Page (Please provide complete details):	
Mailing Address:	
Email:	Phone:
Craft Description:	

Price Range of Items for Sale:

Number of Spaces Requested: